

**Missed Appointment Fees  
(Please Read Carefully)**

A missed appointment poses several problems:

- **Compromise of dental health:** Damage to the patient's health may occur due to interrupted continuity of care or a missed opportunity to solve an acute health problem. The doctor also loses an opportunity for a timely review of patient health, treatment progress, etc.
- **Reduced accessibility:** Other patients are postponed and do not get access to care because of a no-show or cancelled appointment.
- **Loss of revenue:** The office is forced to increase fees for dental services.

We call our hygiene patients who have upcoming appointments 1 month prior to the appointed date to allow them time to make other arrangements. We also call again 1-2 days before the appointment.

- **Cancellations or changes to your appointment time given less than 24 hours prior to your scheduled appointment are subject to a \$50.00 fee, which will be charged to your account.**
- **After the second failed appointment, we will be unable to book advance appointments for you (in which case, we will be happy to call you when we have an opening).**
- **All missed appointment fees must be paid in full before another appointment will be scheduled.**

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Patient or Authorized Guardian Signature

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Date